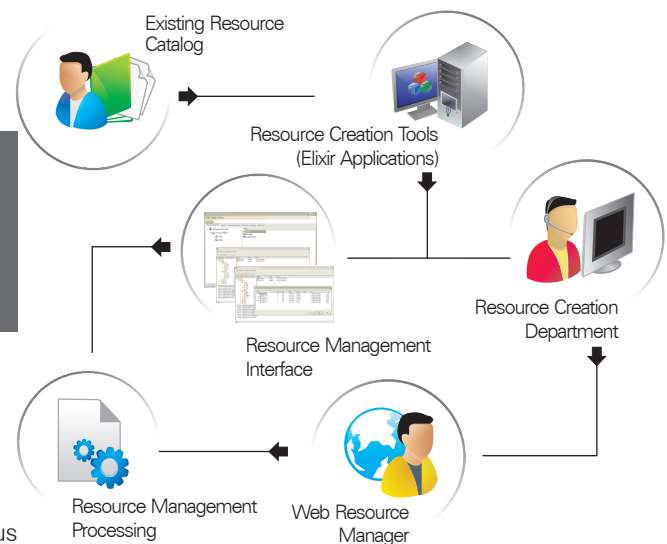# Resource Management System

Organize, Access, Print!

Fonts, logos, text blocks, images, print resources. These elements make up your high-value documents. Organizations invest significantly in the processes and people used to create these elements and need a way to effectively organize, access, and make them available for document production.

> The documents that contain these elements represent agreements, contracts, and other understandings between the company and its customers. Legal content, regulatory images, and even the corporate logo are associated with guidelines as to how and when they are to be used. Errors in content usage - no matter how minor - can change the legal aspect of a document or the customers' understanding of the company's intent.

Elixir's Resource Management System provides the framework and processes required to manage document resources. User profiles managed by an administrator provide appropriate access to the system for resource check-in and check-out as well as authorization for release into production. Each individual resource as well as the document itself includes a sophisticated set of metadata that carries information about its version and effective date. The system facilitates the use of resources across various documents and environments. Resource status is tracked in real time making reports available to authorized users at any point.

Existing Resource Catalog

Resource Creation Tools (Elixir Applications)

Resource Creation Department

Resource Management Interface

Resource Management Processing

Web Resource Manager

The Resource Management System provides the flexibility to manage and access documents and document resources while keeping the security of the system intact.

💡 Key Benefits

Utilize Existing Resource Folder Structures

Support for importing of an organization's existing folder hierarchy ensures portability of existing contents. New folders are added into the structure as required.

Automatic Version Tracking

The system tracks resources including versions automatically allowing users to perform resource operations easily without any additional tasks for tracking.

Dependency Tracking

When integrated with other Elixir products, the system tracks and associates the dependent resources automatically giving detailed insight into resource components.

Searching and Retrieving Resources

The system tracks resource use automatically and also supports the option for user to assign unique labels. These labels and metadata can be used to search and retrieve resources.

System Access Management

Sophisticated user profile definitions determine the access rights for each individual user.

Real-time Reporting and Auditing

Reporting and auditing on resources is available through the administrative component providing a variety of reports including a usage history trace.

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Functional Specifications

☐ Resource Management Client

The interface presented to authorized end-users of the Resource Management System. Options and features, such as performing edits to resources and other task-level activities presented to each user are managed by their profile.

☐ Resource Management Administrator

The desktop utility module supports all functions for system management including system setup, monitoring and reporting.
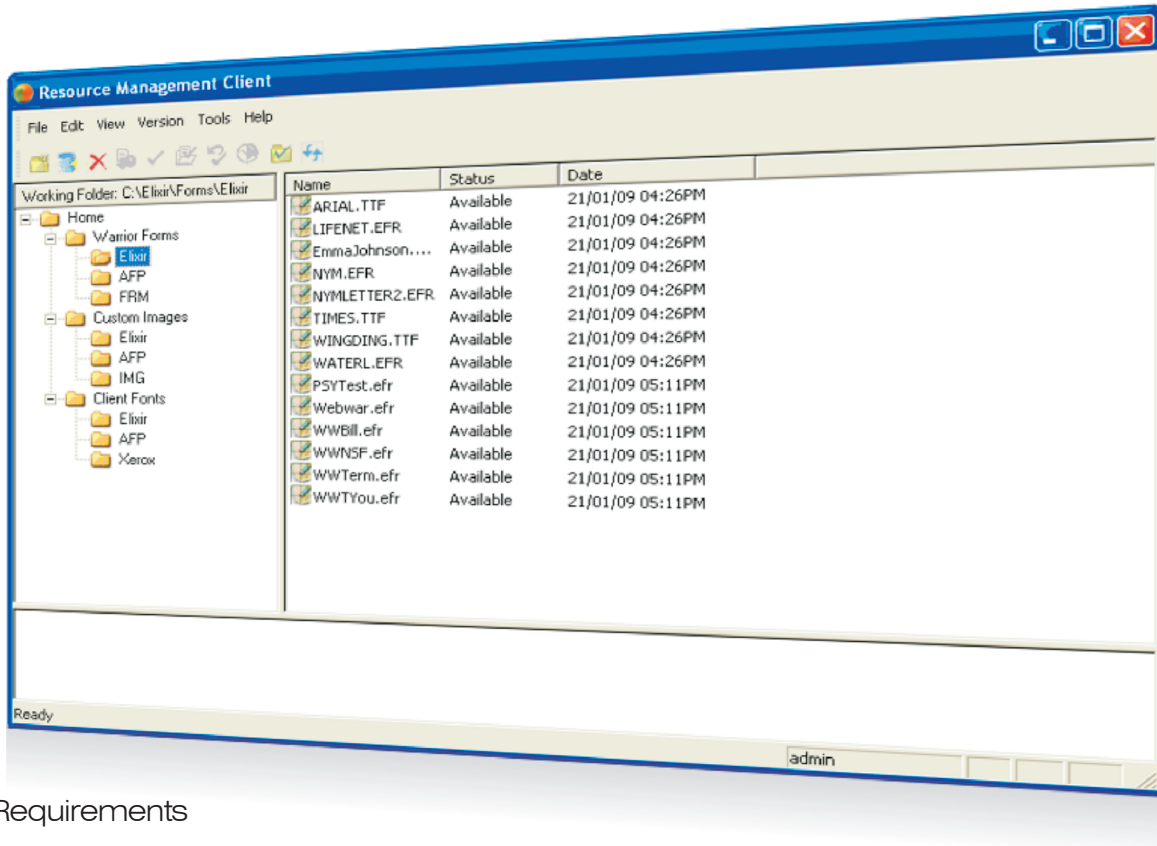
☐ Resource Management Portal

A thin web-based client designed specifically for administrators supporting access to the Resource Management System features from any location.

☐ Resource Management Server

This component exposes resource management API features for use by other software. The server enables resource management functionality:

- Creation of users, user groups, and their roles
- Creation of resource repositories
- Organization and preparation of resources including upload, download, rollback, copying
- Transfer and labeling of resources
- History tracking and resource dependency monitoring

System Requirements

☐ Server End Requirements

- Windows XP or above
- 512 MB RAM required, 1 GB RAM recommended
- Pentium IV 2 GHz or above
- 20 GB hard disk recommended*
  *Resource library size dictates hard disk requirements

☐ Client End Requirements

Note: Client End Requirements include the requirements for running the Resource Management System with DesignPro Tools. The minimum system requirements are:

Software:

To run with DesignPro Tools, you need one of the following operating systems installed on your computer:

- Windows Vista - 32 bit
- Windows XP with Service Pack 1.0 or higher
- Windows 2000 Professional with Service Pack 3.0 or higher
- Windows NT 4.0 with Service Pack 6.0a or higher
- .NET Framework 2 or higher, required
- Internet Information Services (IIS)

Hardware:

The minimum hardware specifications are:

- Processor: 350 MHZ Pentium required, Pentium III or higher recommended
- RAM: 128 MB required, 256 MB recommended
- Hard disk space: 10 GB (with 650 MB free space for Windows 2000 or Windows NT, and 1.5 GB free space for Windows XP)
- VGA or SVGA monitor that supports 1024 x 768 screen resolution or higher

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